Welcome week 2018

Academic & pastoral support

Dr Yang He
Progression

- Stage 1
- Stage 2
- Stage S
  - ‘Sandwich year’ (Placement year in industry)
- Stage 3

Please note:
- If you fail a module on the first attempt, your mark will be capped (at 40) at resit
- CO320 is non-compensatable
Key skills

- Learning to learn
- Communication
- Numeracy
- IT skills
- Team work

Together Everyone Achieves More
Student support

- Academic support
  - For your learning and academic success

- Pastoral support
  - For other problems that you may have
Academic support

- School of Computing
  - Academic adviser
  - Computing workshops
  - Value programme

- University of Kent
  - UELT – Unit for Enhancement of Learning & Teaching
  - SLAS – Student Learning Advisory Service
  - DSU – Disability Support Unit
  - Drill Hall Library
Academic adviser

- Every student is assigned an Academic Adviser (tutor)
- Your tutor is your first point of contact
  - Give you academic advice and guidance
  - Monitor your performance
  - Review your progress
  - Keep your records
  - Advise your on opportunities for further development
  - Write your reference
Computing workshops

- A number of Stages 2 & 3 students are selected to run weekly Computing workshops.
- They provide peer support for Stage 1 students.
  - But they will *not* do coursework for you!
- You are encouraged to attend workshops to:
  - Seek advice
  - Get help
  - Improve your performance
Pastoral support

- Through the school
  - Your Academic Adviser (tutor)
  - Student Experience Officer
  - Senior Tutor
  - School information for students at http://www.cs.kent.ac.uk/students/

- Through university organisations, e.g.
  - Disability Support Unit
  - Student Wellbeing Support
  - Counselling services
  - Careers Advisory Service
What you can expect from us

- You have the right to expect that we will
  - Provide the information you need
  - Treat you fairly and with respect
  - Be on time for our lectures/seminars/classes
  - Provide you with timely feedback on your coursework
  - Respect your confidentiality
  - Act in ways to merit your trust
What we expect from you (1)

- Respect
  - University rules
  - University staff
  - Your fellow students
  - Yourself
What we expect from you (2)

- Attend lectures/seminars/classes on time
  - Your attendance is recorded on SDS
    - Make sure you sign on the attendance sheet
  - If you cannot attend with a valid reason you should inform relevant lecturers/class supervisors in advance or soon after
  - For authorised absences you need to provide supporting document
What we expect from you (3)

- Submit your coursework *before the deadline*
  - You may get some credit for your attempt even if it is not finished
  - A mark of zero will be awarded to late or non submission
  - Request for coursework deadline extension with a valid reason should be sent to Senior Tutor, Dr Yang He ([y.he@kent.ac.uk](mailto:y.he@kent.ac.uk)) in advance together with a relevant supporting document
What we expect from you (4)

- Check your university email account *everyday*
- Respond to staff emails *promptly*
  - Do not forget to sign your name!
- Check module pages regularly
- Inform us when things change
  - e.g. your contact information
Concession

- For an issue to be considered by the school and the university, you need to submit a concession form with relevant supporting documents (e.g. doctor’s certificate)

- Read “Credit Framework for Taught Programmes” for details: 
  https://www.kent.ac.uk/teaching/qa/credit-framework/creditinfoannex9new.html

- Concession forms are available at the reception in Gillingham building or Janine/Shannon office (M3-30)
Academic integrity

- “The attitude of approaching your academic work honestly, by completing your own original work, attributing and acknowledging your sources when necessary and not relying on dishonest means to gain advantage.”
  - From UELT's advice on good academic practice

- Some frequently asked questions concerning plagiarism and computing assignments can be found at:
  http://www.cs.kent.ac.uk/teaching/student/assessment/plagiarism.local
Centre for English and World Languages

**In-sessional English Skills:**
In-sessional English Skills provides free English language support for students who are non-native speakers of English. IES aims to help you to improve your academic English language skills and gives you the chance to discuss your specific needs.

**Study Plus:**
Free learning opportunity to explore different subjects, develop new skills and enhance your CV.

**English Exam Preparation Courses:**
Cambridge and IELTS preparation courses available.

**Language Express:**
Non-credit bearing language courses.
20-week courses start in October.
Languages currently on offer:
- Arabic
- French
- German
- Italian
- Japanese
- Mandarin
- Modern Greek
- Portuguese
- Russian
- Spanish

We also offer 10-week courses in French, Japanese, Mandarin and Spanish, starting in January.

**World Language Modules:**
CEWL also provides a range of credit-bearing modules in Arabic, Japanese, Mandarin and Russian. You can take these as ‘wild’ modules.
Thank you for listening.
Any questions?